

COMMITTEE FOR PUBLIC COUNSEL SERVICES
44 Bromfield Street
Boston, MA 02108

Position Posting

DISTRICT COURT DIRECTOR
Committee for Public Counsel Services

In accordance with Chapter 54 of the Acts of 2005, the Public Defender Division of the Committee for Public Counsel Services, the Massachusetts public defender agency, will be opening new offices across the Commonwealth of Massachusetts to provide representation to indigent people in District Court jurisdiction criminal cases. The Public Defender Division is seeking full-time attorneys to serve as the District Court Directors responsible for these new offices. The Public Defender Division is seeking to fill Director positions for new offices to be located in Barnstable, Brockton, Framingham, Lowell, New Bedford, Pittsfield, and Quincy. Attorneys interested in applying are invited to submit an application.

Description of Office:

Individual offices will vary in size, ranging from as few as four attorneys in some counties, to as many as 12 attorneys in others. It is anticipated that when fully funded and staffed, each office will have a full-time investigator, secretarial or administrative support, and at least part-time social work staff. The caseload will consist of criminal offenses, both misdemeanors and felonies, within the District Court's final jurisdiction.

Requirements:

The following attributes are required for the position of District Court Director:

- eligible to practice law in Massachusetts
- a minimum of seven years prior experience providing criminal defense representation, at least four years of which involved representation of indigent persons
- significant jury trial experience as lead counsel in criminal cases
- a demonstrated commitment to the principle of zealous advocacy in the representation of indigent persons in criminal cases
- strong leadership, interpersonal and analytical skills
- demonstrated ability to supervise and assist attorneys, particularly inexperienced attorneys, to develop into first rate public defenders
- ability to supervise and assist non-attorney administrative, secretarial, investigative, and social work staff
- strong organizational and administrative ability to ensure that cases are assigned appropriately, schedules and caseloads are reasonable, files are properly maintained, and accurate case statistics are compiled
- demonstrated ability to provide in-house training, and disseminate information about developments in the law and other relevant matters

- ability and commitment to complete annual performance evaluations in a timely and comprehensive manner
- familiarity with CPCS personnel policies, and the ability to communicate the provisions of those policies to staff, and ensure compliance with the personnel policies

The District Court Director will report directly to the Deputy Chief Counsel for the Public Defender Division or his/her assistant, but will take direction regarding regional issues from the Public Defender Division Attorney-in-Charge of the CPCS Superior Court office in the local region. The District Court Directors will be expected to attend regular meetings with other unit heads and the Deputy Chief Counsel and his/her assistant to discuss management and policy issues. The District Court Director is expected to maintain a professional relationship and leadership role with the assigned private bar in the area.

Salary: Salary levels will be established once funding is finalized.

Application:

Interested candidates should submit a written statement of interest and resume to **Andrew Silverman, Deputy Chief Counsel, CPCS Public Defender Division, Committee for Public Counsel Services, 44 Bromfield Street, 2nd Floor, Boston, MA 02108** or fax to 617-988-8495 or email to asilverman@publiccounsel.net. Applications should be submitted by **March 17, 2006**, but may be accepted until the position is filled.

This office is an equal opportunity/affirmative action employer.

February 21, 2006